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| **To sign up for membership of KaTCA please fill in your details below.**  This form can be used for multiple members who live in the same household. |

KaTCA is a Community Association who look after the local needs of our Kirkmichael and Tomintoul community residents, giving you one voice to discuss opportunities and challenges with major stakeholders locally - for example, Moray Council, CNP, The Crown Estate and TGDT.

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| **Declaration** |

I/we would like to be part of the Kirkmichael and Tomintoul Community Association covering the Kirkmichael and Tomintoul area. Please enrol me/us in the following membership category(s):

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| --- | --- | --- | --- | --- | --- |
| Membership  Type | Criteria | | | Name(s) of Members | |
| Title(s) | Name(s) |
| Ordinary | Individuals aged 18 or over who are ordinarily resident withing the KaTCA area and entitled to vote at a local government election in a polling district that includes this community | | |  |  |
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| Junior | Individuals aged between 12 and 17 years old | Date of Birth  (dd/mm/yy) |  |  |  |
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| Contact Details |

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| --- | --- | --- | --- | --- |
| Address: |  | | Tel No. |  |
| Postcode |  |
| Email |  |
| Additional Member Email(s) | |  | | |
| **Signature**  *(Only one required per form, an electronic signature may be used)* | |  | | |

In accordance with the General Data Protection Regulations (GDPR), I agree that KaTCA may hold and use the personal information in this form to keep in touch with me and inform me of Association news. The information can be stored on both manual or computer files. It will be held securely and only accessed by authorised personnel.

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| **Please return completed forms to:**  KaTCA c/o The Village Store, Tomintoul, Moray AB37 9ET.  or  email to: [Info@katca.co.uk](mailto:Info@katca.co.uk) |

**Privacy Notice**

**Who we are**

Kirkmichael & Tomintoul Community Association Ltd (Hereafter KaTCA) is a Community Association and is a registered charity SC038679 and Company SC299545. Our registered office address is KaTCA c/o The Village Store, Tomintoul, Moray AB37 9ET and we can be contacted here or via kirk.tom37@yahoo.com.

**Why are we collecting your information?**

As your Community Association, we are building our register of members to enable you to fully participate in the business and functions of KaTCA. Your data will be used to make contact with you for any and all business relating to your involvement with KaTCA. Your data will be used for no other purpose than official KaTCA business.

**Who we share your information with?**

Information will not be used out with KaTCA unless prior permission is sought from you on individual basis.

**How long will we hold your information?**

KaTCA will hold a register of members which is reviewed & updated on an annual basis. On the anniversary of your membership application, you will be contacted to ensure you wish to remain a member. You will not need to complete a membership form annually unless requested. If you no longer wish to remain a member you may request, in writing at any time, for your information to be removed from our records.

**Your rights**

KaTCA is the Data Controller for this personal data. You have legal rights about the way the KaTCA handles and uses your personal data. These include the right to ask for a copy of it, to ask us to correct it and to ask us to stop doing something with your personal data. You have the right to withdraw consent to your personal data being used for this process. You can do any of this by contacting [kirk.tom37@yahoo.com](mailto:kirk.tom37@yahoo.com).

As so far as the legislation permits, you also have the right to request the deletion of your data, and to object to the processing.

You also have the right to make a complaint to the Information Commissioner’s Office. They are the body responsible for making sure organisations like the KaTCA handle your personal data lawfully. Information Commissioner’s Office Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF Telephone: 0303 123 1113 Website: https://ico.org.uk/